

# PROCEDURE FOR SOURCING OF APPLICATIONS BY CSC ON PM VISHWAKARMA WEBSITE



सूक्ष्म , लघु और मध्यम उद्यम मंत्रालय

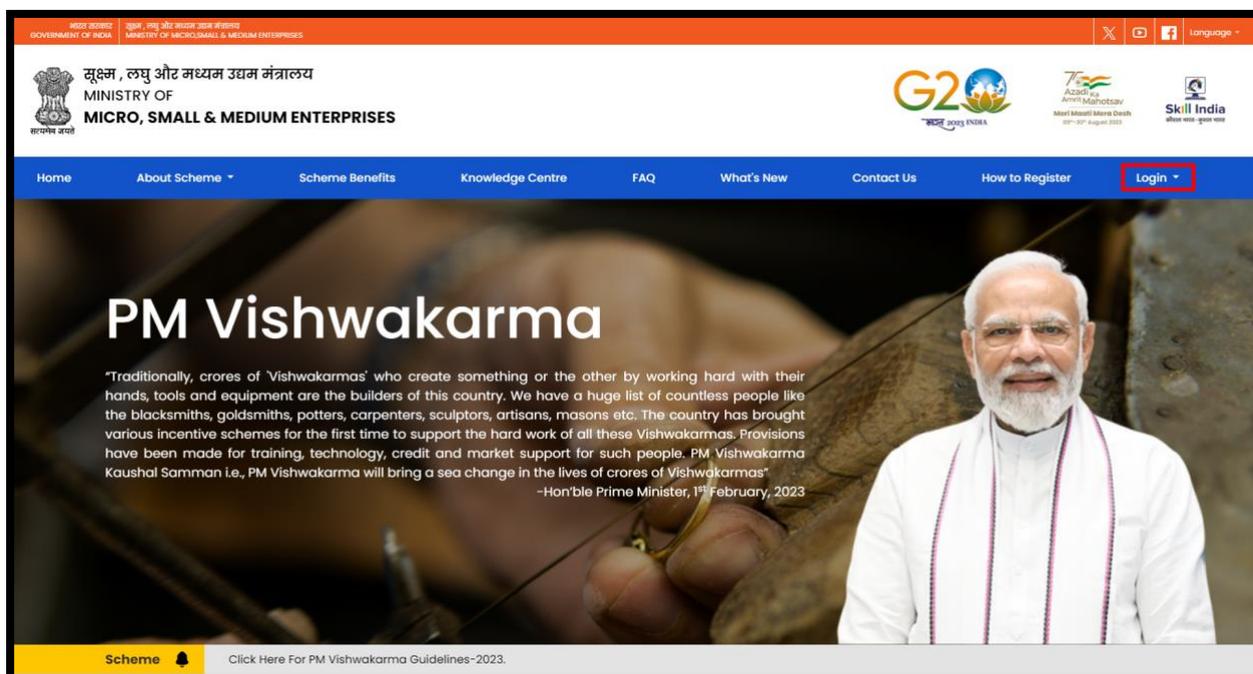
MINISTRY OF

**MICRO, SMALL & MEDIUM ENTERPRISES**

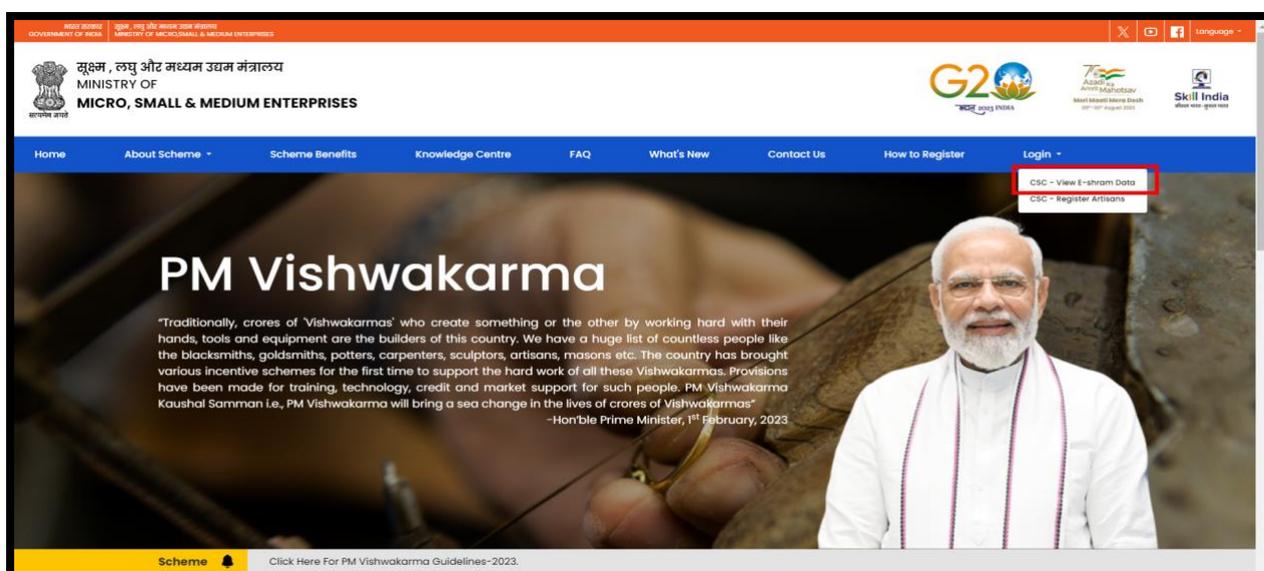
# STEP-BY-STEP GUIDE FOR CSC TO REGISTER ARTISANS ON PM VISHWAKARMA WEBSITE

## PROCEDURE FOR CSC TO SOURCE APPLICATIONS

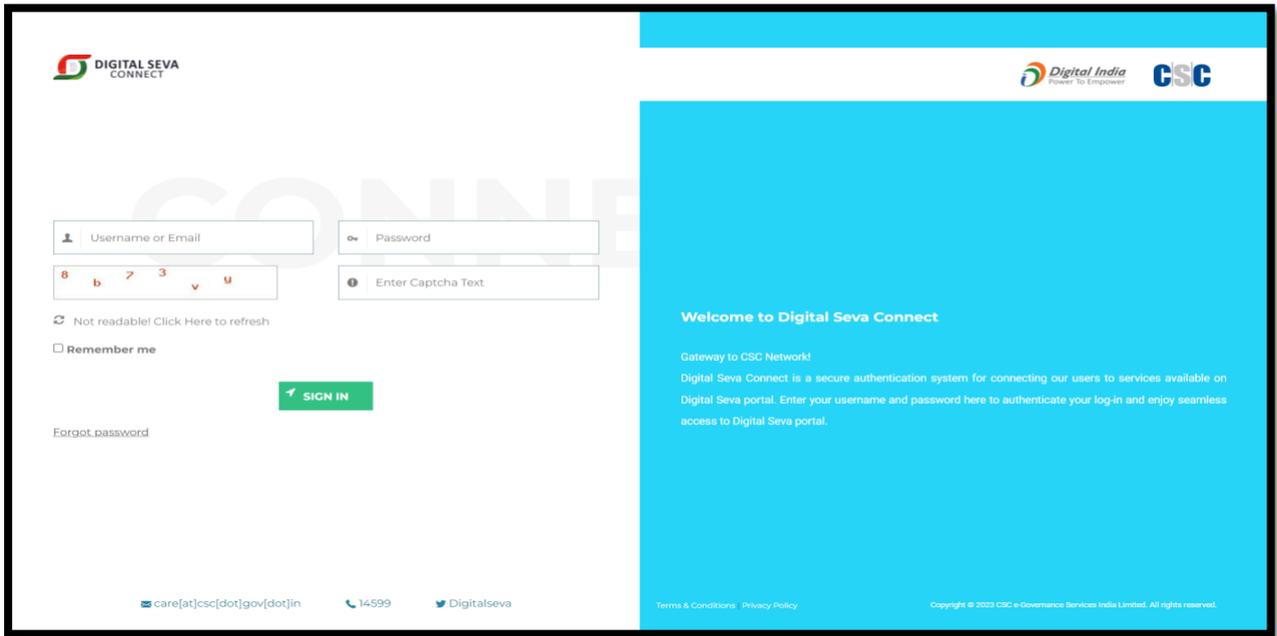
Step-1: Open the website <https://pmvishwakarma.gov.in/> and click on the "login" drop down.



Step-2: From the Login dropdown menu, select the "CSC- View E- Shram Data" option to see E-Shram data available for register in PM Vishwakarma.



Step-3: Log in using your CSC User Name and Password.

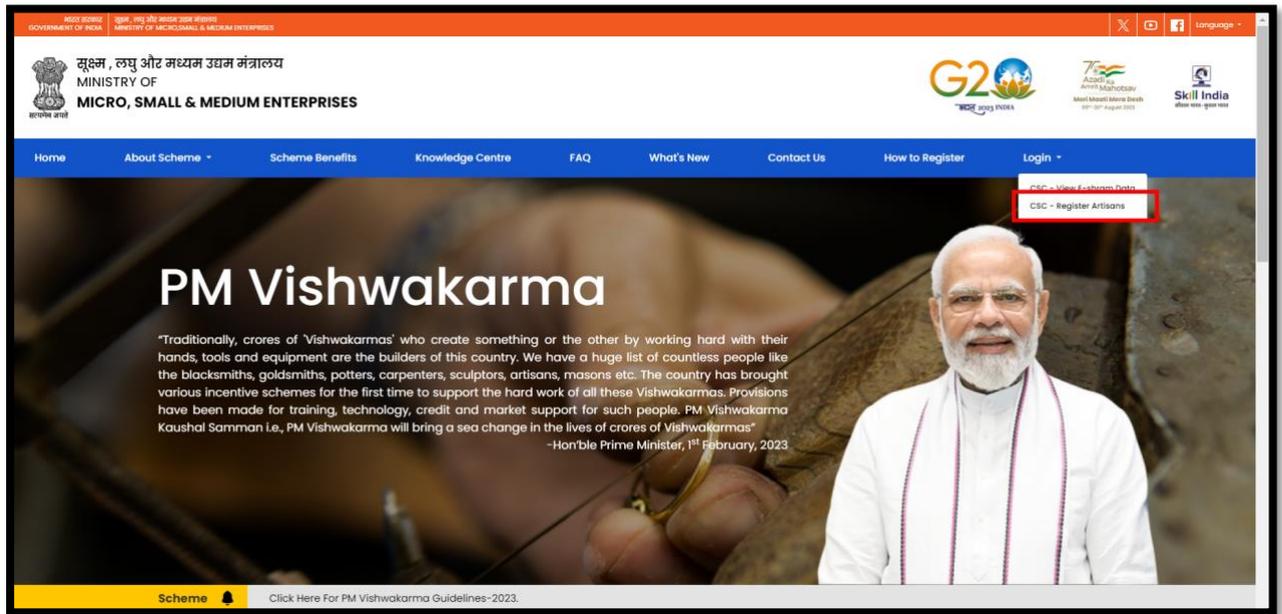


**Step-4: CSC users can see E-Shram registered applicant details. So they can contact to those applicants and register them in PM Vishwakarma.**

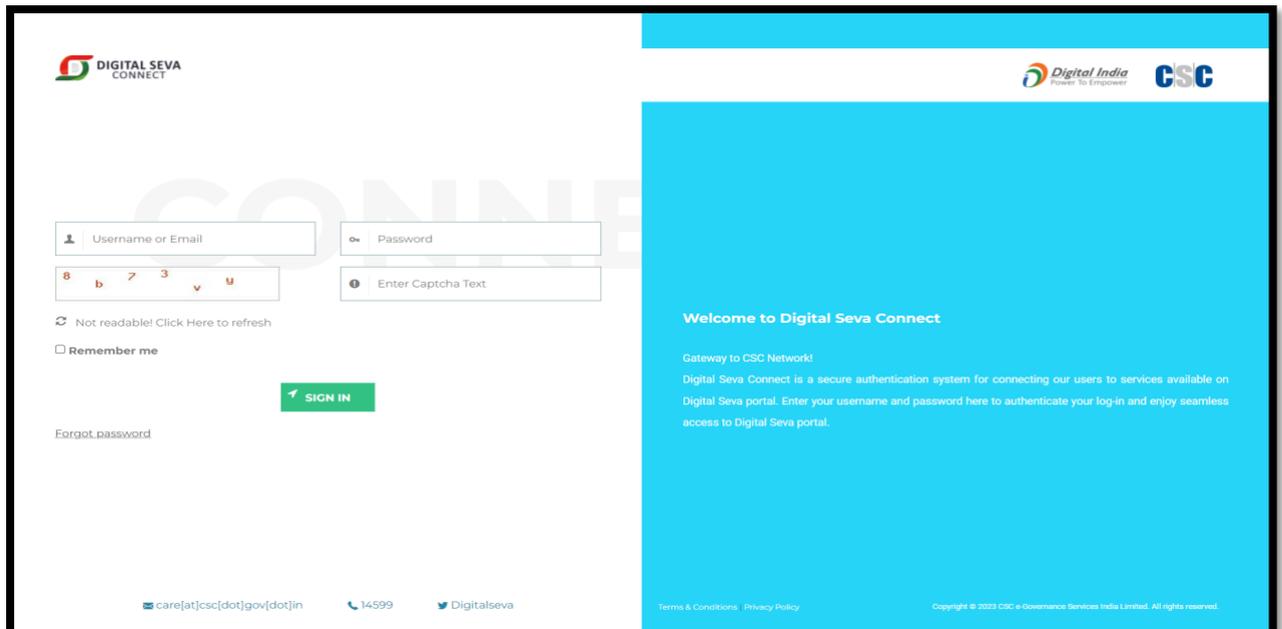
CSC- Register Artisans

Sr No	Full Name	Father/Spouse Name	Mobile No	Aadhaar Address	State	District	Disable
<p><i>i</i> No records found</p>							

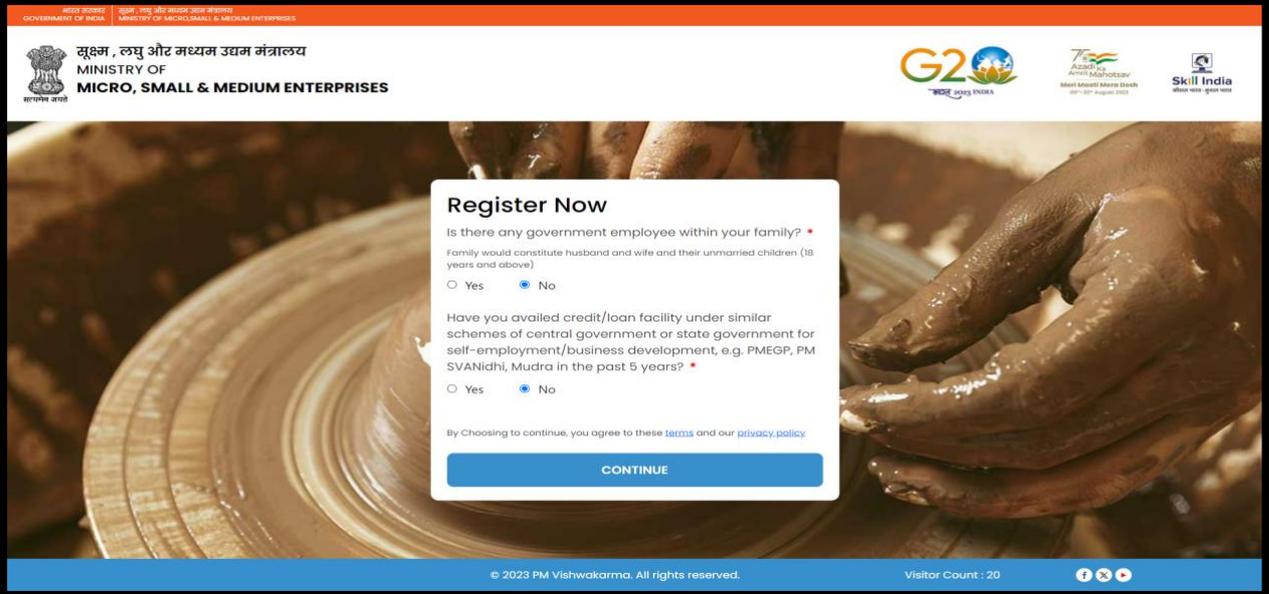
**Step-5: To register Artisans in PM Vishwakarma, CSC Users need select the "CSC- Register Artisans" option from the Login drop down.**



**Step-6: Log in using your CSC User Name and Password.**

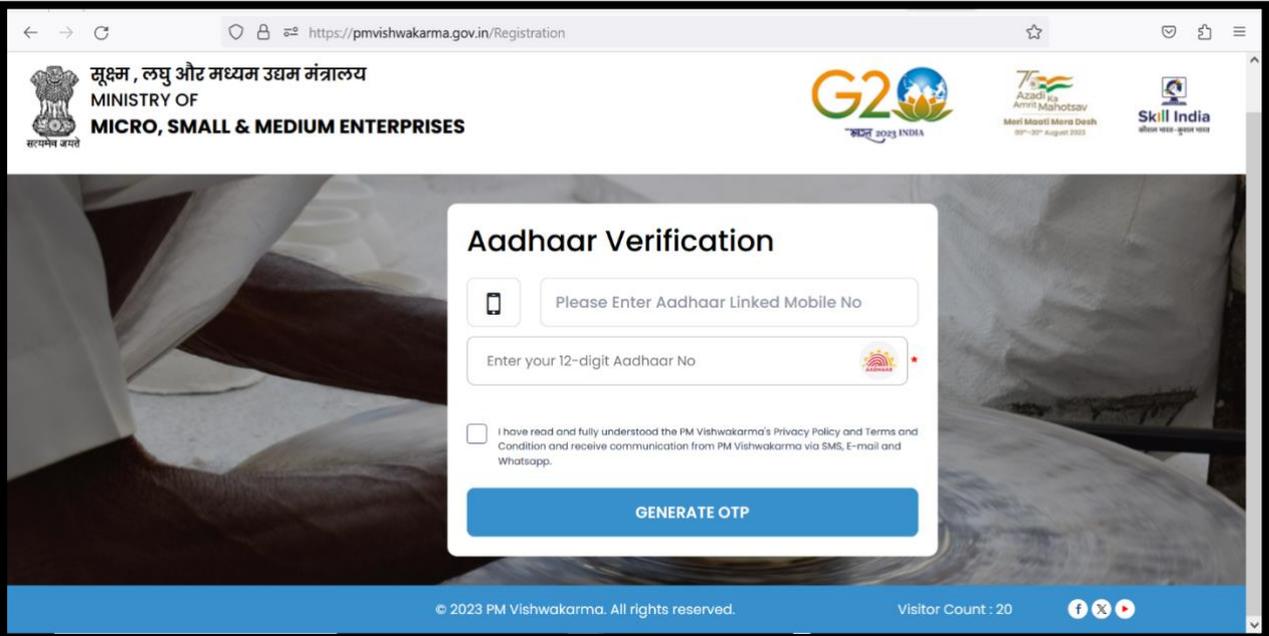


**Step-7: Select 'No' in "Is there any government employee within your family?" and "Have you availed credit/loan facility under similar schemes of central government or state government for self-employment/business development, e.g. PMEGP, PM SVANidhi, Mudra in the past 5 years?" and click on 'Continue' button.**

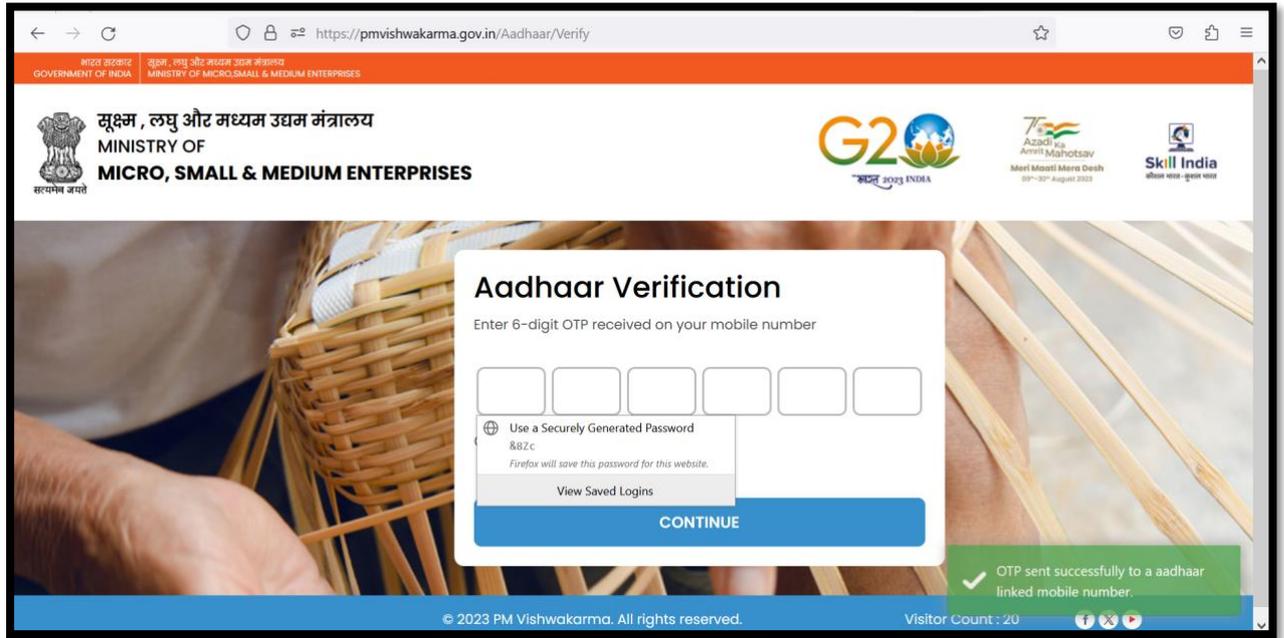


The screenshot shows the registration interface for PM Vishwakarma. At the top, there is a header with the Government of India logo, the Ministry of Micro, Small & Medium Enterprises name in Hindi and English, and logos for G20 India 2023, Azadi Ka Amrit Mahotsav, and Skill India. The main content area features a background image of hands working on a pottery wheel. A white registration form is overlaid in the center, titled "Register Now". It contains two questions: "Is there any government employee within your family?" and "Have you availed credit/loan facility under similar schemes of central government or state government for self-employment/business development, e.g. PMEGP, PM SVANidhi, Mudra in the past 5 years?". Both questions have radio buttons for "Yes" and "No", with "No" selected. Below the questions, there is a link to terms and privacy policy, and a blue "CONTINUE" button. The footer of the page includes copyright information for PM Vishwakarma and a visitor count of 20.

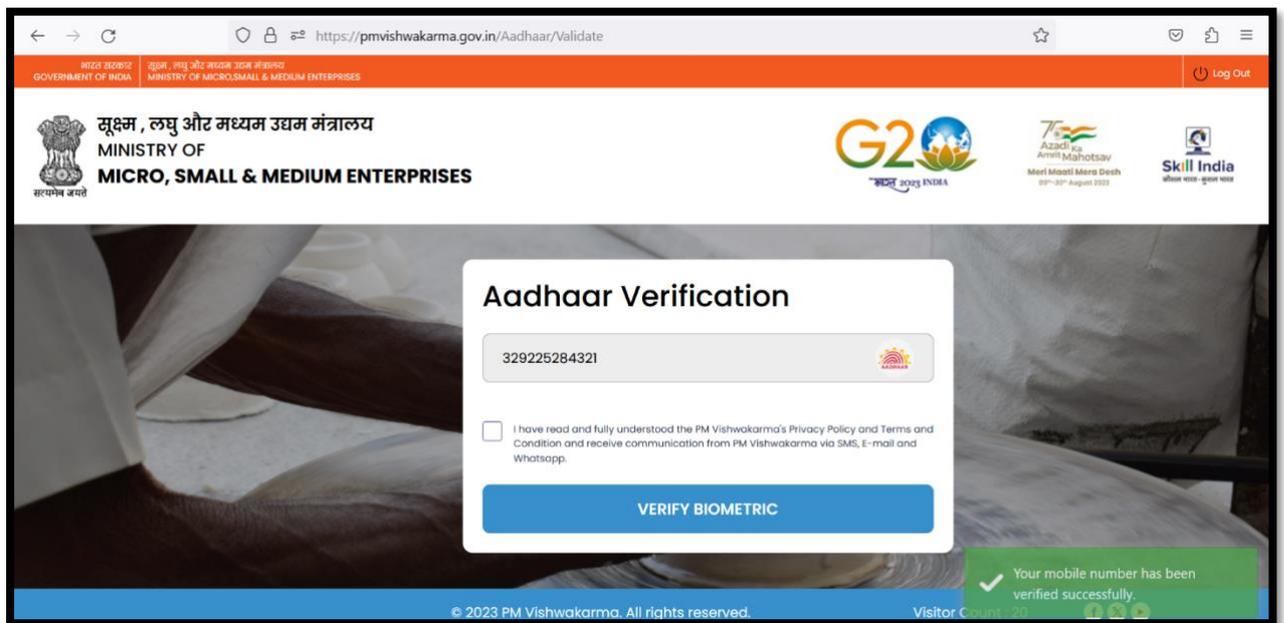
**Step8: "Enter Aadhaar Linked Mobile Number" and enter Aadhaar Number of Artisans, click on "OTP" button and do OTP verification received on Aadhaar Linked Mobile Number.**



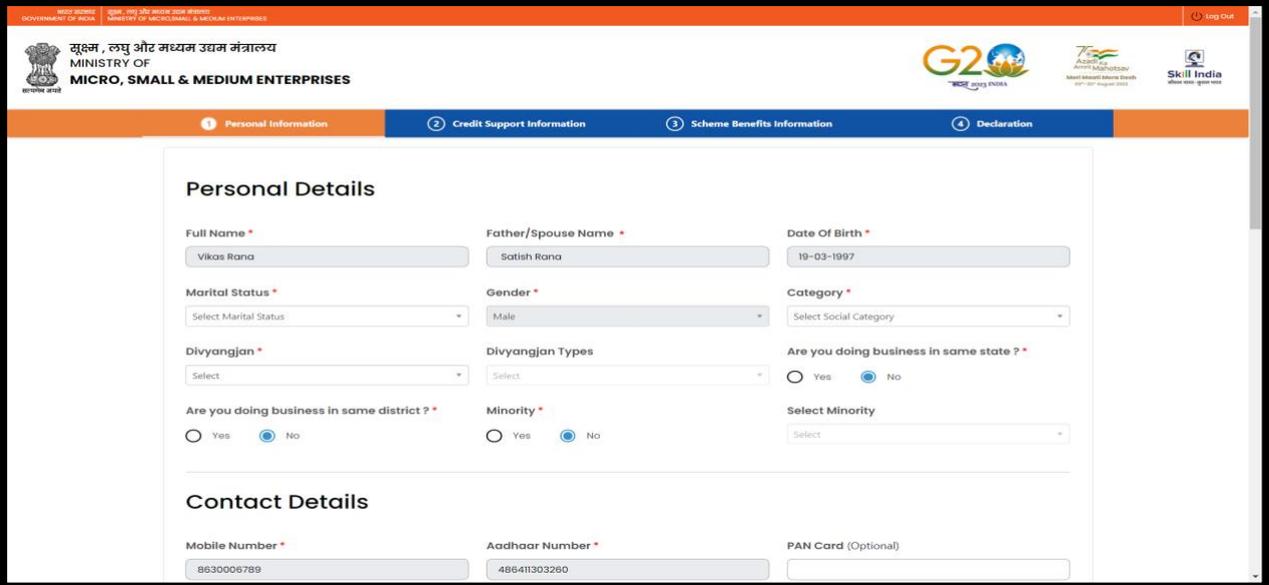
The screenshot shows the "Aadhaar Verification" step of the registration process. The browser address bar shows the URL "https://pmvishwakarma.gov.in/Registration". The header is identical to the previous step. The main content area features a background image of hands working on a pottery wheel. A white registration form is overlaid in the center, titled "Aadhaar Verification". It contains a field for "Please Enter Aadhaar Linked Mobile No" with a mobile phone icon, a field for "Enter your 12-digit Aadhaar No" with the Aadhaar logo, and a checkbox for "I have read and fully understood the PM Vishwakarma's Privacy Policy and Terms and Condition and receive communication from PM Vishwakarma via SMS, E-mail and Whatsapp.". Below the form is a blue "GENERATE OTP" button. The footer of the page includes copyright information for PM Vishwakarma and a visitor count of 20.



Then Perform Aadhaar authentication using biometric. For Authentication using biometric click on biometric button and do biometric authentication.



**Step-9: Fill out the Registration Form. In the Personal Detail Section, the Name, Father/ Spouse name, Date of birth and Gender will be automatically fetched from Aadhaar. Select the marital status, Select the Category (Gen/SC/ST/OBC) of the artisan. Select whether the Artisan is Divyangjan or not, if artisan divyangjan then select type of divyangjan. Select whether the artisan doing business in same state or not and Select whether the artisan belongs to minority category or not, if yes then select the Minority Category.**



**Personal Details**

Full Name \*  
Vikas Rana

Father/Spouse Name \*  
Satish Rana

Date Of Birth \*  
19-03-1997

Marital Status \*  
Select Marital Status

Gender \*  
Male

Category \*  
Select Social Category

Divyangjan \*  
Select

Divyangjan Types  
Select

Are you doing business in same state ? \*  
 Yes  No

Are you doing business in same district ? \*  
 Yes  No

Minority \*  
 Yes  No

Select Minority  
Select

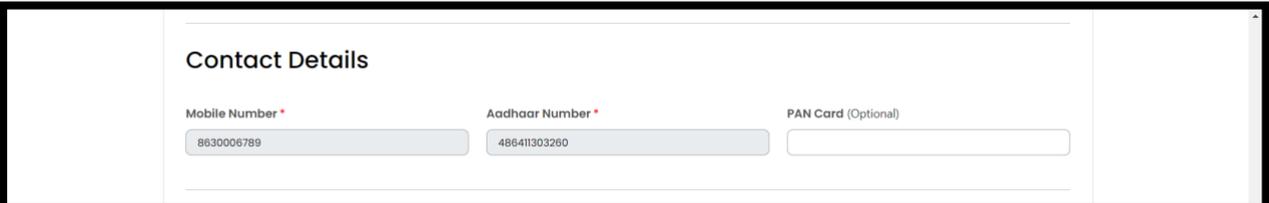
**Contact Details**

Mobile Number \*  
8630006789

Aadhaar Number \*  
486411303260

PAN Card (Optional)  
[Empty Field]

**Step-10: In the Contact Detail Section, the Mobile Number and Aadhaar Number will be auto-filled. Enter the Pan Card Number if available.**



**Contact Details**

Mobile Number \*  
8630006789

Aadhaar Number \*  
486411303260

PAN Card (Optional)  
[Empty Field]

**Step-11: In the Family detail section, if ration card number linked with Aadhaar number then ration card number and family details will be auto populated, else enter ration card number to fetch family details, if ration card not available then add family information manually.**

### Family Details

**Ration Card Number (Optional)**  
Please provide your ration card number to auto-populate family member details

**Family Member Details \***  
(Please select family members from ration card list above. Please add if any name is not displayed)

[+ ADD ROW](#)

Action	Name*	Relationship*	Aadhaar Number
Delete *	Test	HUSBAND	1818181811811
Delete *	Test2	SON	7828292929209
Delete *		Select	

**Step-12: In the Aadhaar Address Detail Section, the Aadhaar address, State, District, and Pin Code will be auto-filled. if the Aadhaar address is same as the Current Address, click on "Same as Aadhaar address." And select whether the artisan comes under gram panchayat or not if yes then select block and gram panchayat,**

### Aadhaar Address

**Aadhaar Address \*** **State \***

C/o: S/O Sanjay KumarHouse: kh no-33/22Loc: gautam colonyvtc: NarelaStreet: gali no-10State: DelhiPin: 11004 DELHI

**District \*** **Pin Code \***

Select 110040

**Current Address \***

Same as Aadhaar Address  Other

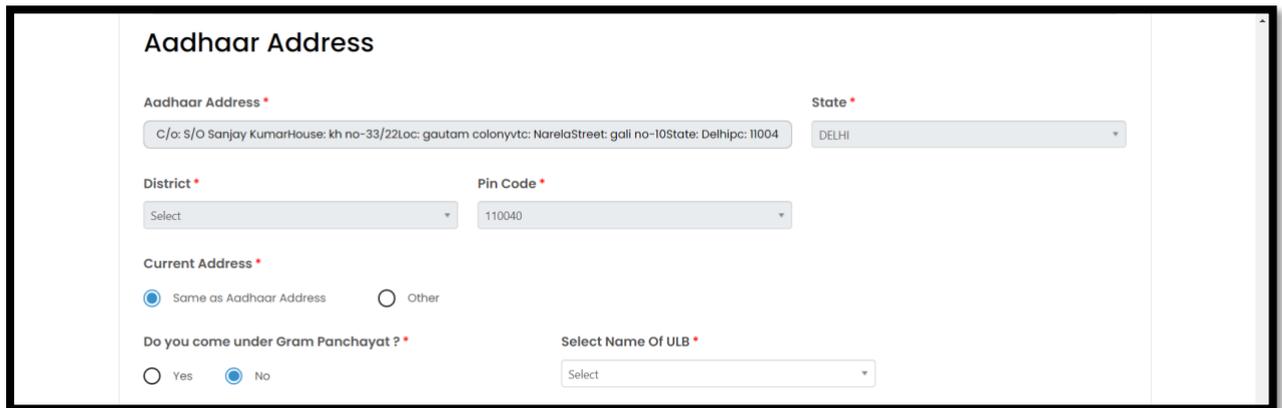
**Do you come under Gram Panchayat ? \*** **Block \***

Yes  No Select

**Gram Panchayat \***

Select

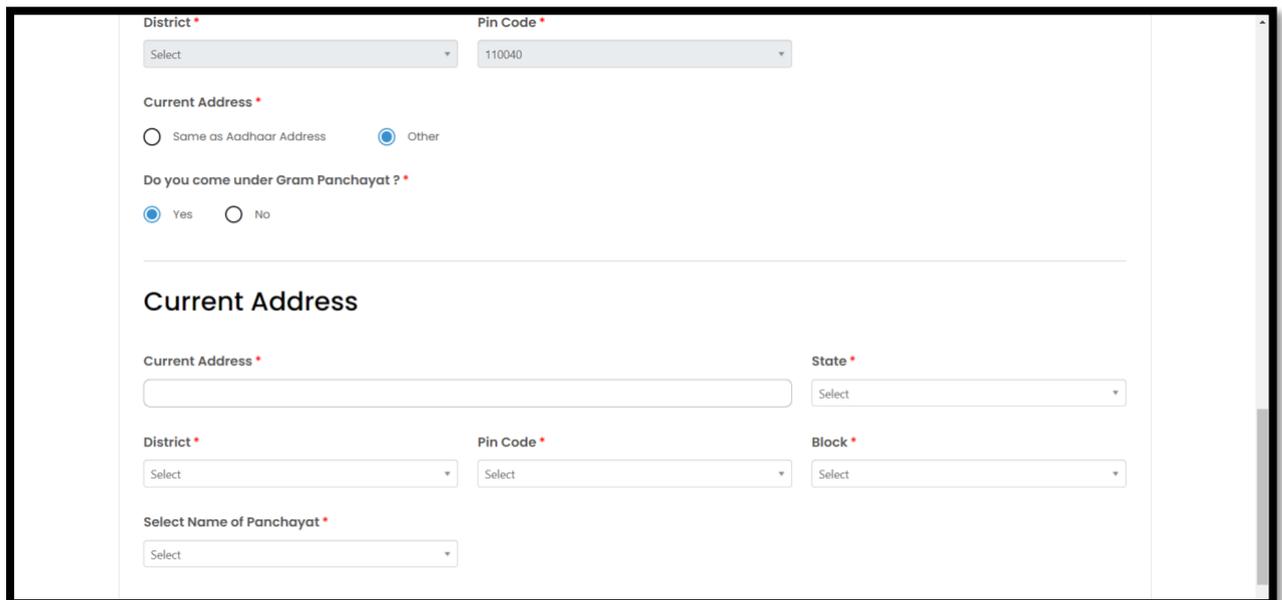
If artisans belong to urban area select No in “Do You come under Gram Panchayat” and select ULB Name.



The screenshot shows the 'Aadhaar Address' section of a form. It includes the following fields and options:

- Aadhaar Address \***: A text input field containing "C/o: S/O Sanjay KumarHouse: kh no-33/22Loc: gautam colonyvt: NarelaStreet: gali no-10State: Delhipc: 11004".
- State \***: A dropdown menu with "DELHI" selected.
- District \***: A dropdown menu with "Select" selected.
- Pin Code \***: A text input field containing "110040".
- Current Address \***: Two radio buttons: "Same as Aadhaar Address" (selected) and "Other".
- Do you come under Gram Panchayat ? \***: Two radio buttons: "Yes" and "No" (selected).
- Select Name Of ULB \***: A dropdown menu with "Select" selected.

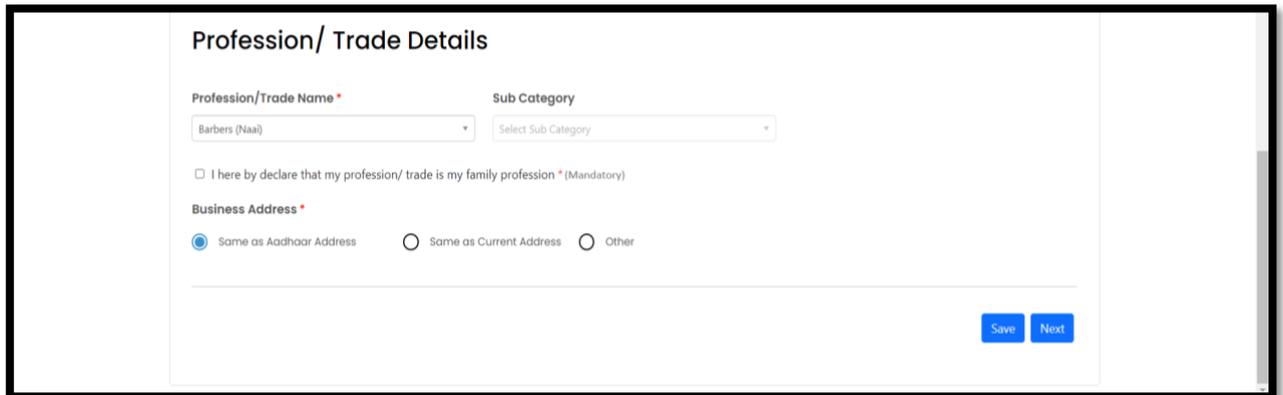
**Step-13:** In the Aadhaar Address Detail Section, if the Aadhaar address is different, select "Other" and select whether the artisans come under gram panchayat or not and enter current address detail.



The screenshot shows the 'Current Address' section of a form. It includes the following fields and options:

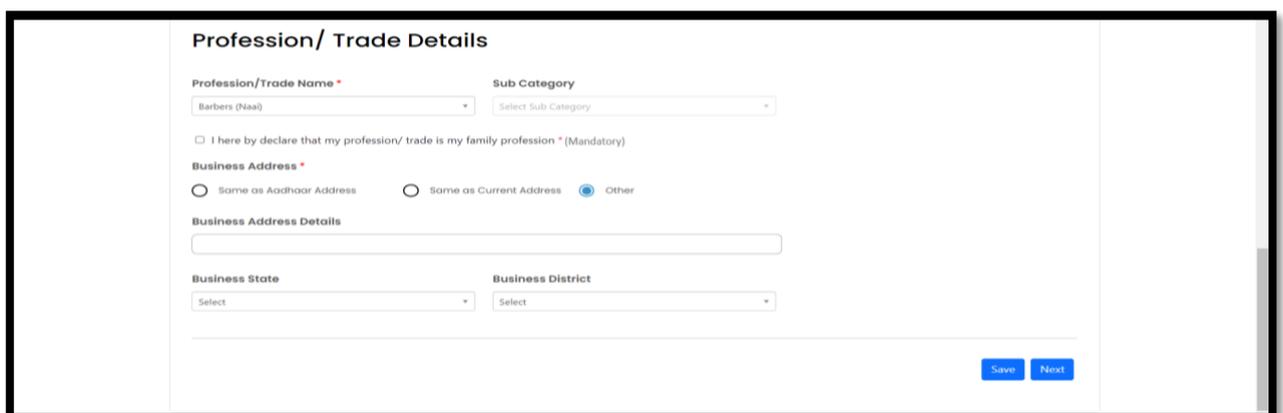
- District \***: A dropdown menu with "Select" selected.
- Pin Code \***: A text input field containing "110040".
- Current Address \***: Two radio buttons: "Same as Aadhaar Address" and "Other" (selected).
- Do you come under Gram Panchayat ? \***: Two radio buttons: "Yes" (selected) and "No".
- Current Address \***: A text input field.
- State \***: A dropdown menu with "Select" selected.
- District \***: A dropdown menu with "Select" selected.
- Pin Code \***: A text input field with "Select" selected.
- Block \***: A dropdown menu with "Select" selected.
- Select Name of Panchayat \***: A dropdown menu with "Select" selected.

**Step-14: In the Profession/Trade Details Section, select the Artisan's Profession/Trade Name. Then need to declare that his/her profession/ trade is family profession and select business address, if the business address same as Aadhaar then select "Same as Aadhaar Address", if same as current address then select "Same as Current Address",**



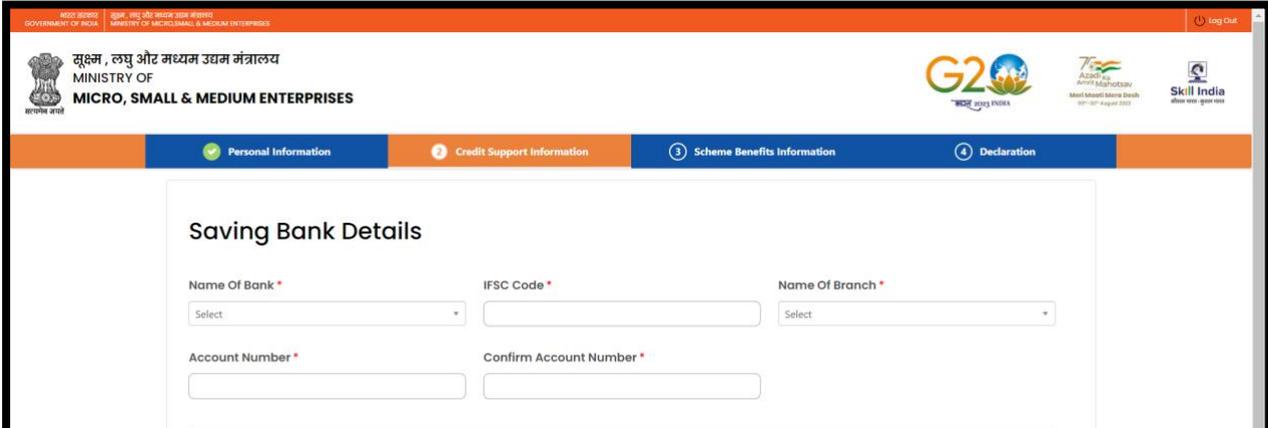
The screenshot shows the 'Profession/ Trade Details' form. The 'Profession/Trade Name' dropdown is set to 'Barbers (Nai)' and the 'Sub Category' dropdown is set to 'Select Sub Category'. A checkbox labeled 'I here by declare that my profession/ trade is my family profession \* (Mandatory)' is unchecked. Under the 'Business Address' section, three radio buttons are present: 'Same as Aadhaar Address' (selected), 'Same as Current Address', and 'Other'. There is a text input field for the business address, which is currently empty. At the bottom right, there are 'Save' and 'Next' buttons.

**if business address is different than aadhaar and current address then select Other option and enter business address**



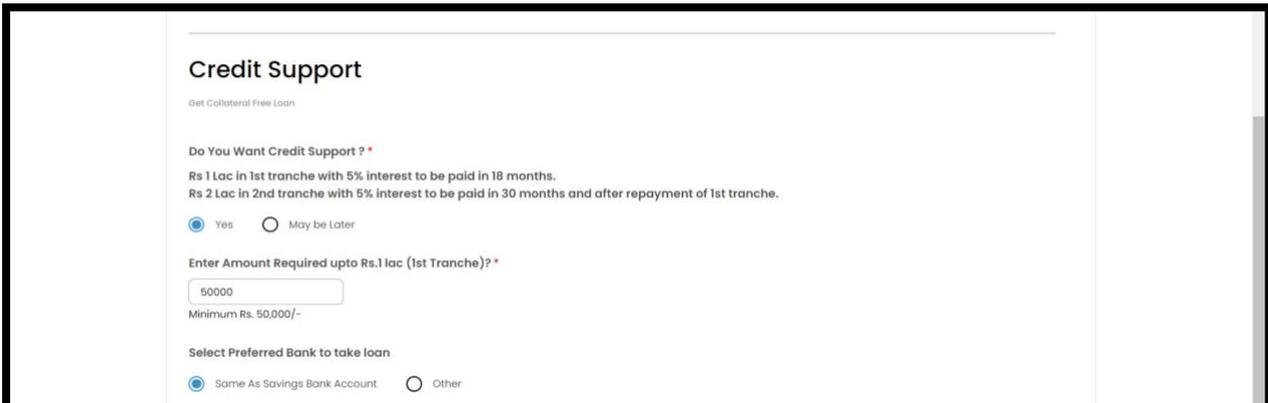
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**Step-15: In the Savings Bank Detail Section, select the Artisan's Bank Account Name, enter the IFSC Code, select the Bank Branch Name, and enter the Account Number and confirm it by re- entering the account number.**



The screenshot shows the 'Saving Bank Details' form within the SIDBI portal. The header includes the Government of India logo, the Ministry of Micro, Small & Medium Enterprises, and logos for G20 India 2023, 75th Anniversary, and Skill India. The navigation bar has four steps: 1. Personal Information (checked), 2. Credit Support Information, 3. Scheme Benefits Information, and 4. Declaration. The form fields are: Name Of Bank (dropdown menu), IFSC Code (text input), Name Of Branch (dropdown menu), Account Number (text input), and Confirm Account Number (text input).

**Step-16: In the Credit Support Section, select whether the Artisan requires Credit Support (Yes or May be later), and if credit support is required, enter the amount up to Rs. 1,00,000. If artisans want to take loan in same savings bank/ branch, then in preferred bank/branch to take loan, select same as saving bank account,**



The screenshot shows the 'Credit Support' form. It includes the text 'Get Collateral Free Loan' and 'Do You Want Credit Support?'. Below this, it states: 'Rs 1 Lac in 1st tranche with 5% interest to be paid in 18 months. Rs 2 Lac in 2nd tranche with 5% interest to be paid in 30 months and after repayment of 1st tranche.' There are two radio buttons: 'Yes' (selected) and 'May be Later'. Below that is a text input field for 'Enter Amount Required upto Rs.1 lac (1st Tranche)?' with the value '50000' and a note 'Minimum Rs. 50,000/-'. At the bottom, there are two radio buttons for 'Select Preferred Bank to take loan': 'Same As Savings Bank Account' (selected) and 'Other'.

Else if artisans want to take loan from different bank branch then select other and select bank and branch from where artisans want to take loan. select purpose of loan and enter existing loan outstanding information if any and enter total monthly family income.

The screenshot shows a web form titled "Select Preferred Bank to take loan". At the top, there are two radio buttons: "Same As Savings Bank Account" (unselected) and "Other" (selected). Below this, there are two dropdown menus: "Preferred Bank to take Loan" and "Preferred Branch to take Loan", both currently showing "Select". Under the heading "Loan Purpose : (You can Select Multiple if apply)", there are three checkboxes: "Purchase of Equipments", "Working Capital / Operating Expenses", and "Business Expansion", all of which are currently unchecked. The section "Existing Loan Outstanding (Optional)" contains a dropdown menu for "Bank/Lending Institution" (showing "Select"), and three text input fields for "Outstanding Amount (in Rs.)", "Monthly EMI Amount (in Rs.)", and "Total Monthly Family Income (in Rs.)".

**Step-17: In the Digital Incentive Section, select whether the Artisan have any UPI Id, select Yes or No. If Yes, provide the UPI Id details. Enter the UPI ID linked mobile number if available.**

The screenshot shows a web form titled "Digital Incentive Details". Below the title, there is a sub-heading: "You will get Rs 1 per transaction for Upto Rs 100 per month for your digital transactions". The main question is "Are you Digitally Active? \* \*". There are two radio buttons: "Yes" (selected) and "No" (unselected). Below this, there is a section for "No of UPI ID \*". To the right of this section are two buttons: "+ ADD ROW" and "DELETE ROW". Underneath, there is a text input field for "UPI id \*". Below that is another text input field for "UPI ID Linked Mobile Number (Optional)". At the bottom right of the form, there are two buttons: "Save" and "Next".

**Step-18: In the Skill Training Section and Tool kit section, read and understand the scheme component benefits.**

The screenshot shows the 'Scheme Benefits Information' step of a registration process. The header includes the Government of India logo, the Ministry of Micro, Small & Medium Enterprises, and logos for G20 India 2023 and Skill India. A progress bar at the top indicates the current step. The main content area is titled 'Skill Training' and states: 'You are eligible for Skill training for below training programs.' Below this, there is a list of two options: 'Basic (5 Days) Skill Training' and 'Advance (15 Days) Skill Training'. The next section is titled 'Tool Kit' and states: 'Once you are registered and skill training certified you will be given a grant of Rs. 15,000'.

**Step-19: In the Marketing Support Section, select different Marketing-related support benefits available under this scheme.**

The screenshot shows the 'Marketing Support' section. The title is 'Marketing Support'. Below the title, there is a prompt: 'Please select the Marketing Support question that apply(ies) to your business expansion (You May Select multiple field options)'. There are five checkboxes, all of which are currently unchecked: 'Onboard your product/ service on E- Commerce platform?', 'Quality Certification Required ?', 'Participate In Exhibitions And Trade Fairs ?', 'Logistics support Required ?', and 'Brand Building Support Required ?'. At the bottom right of the form, there are two buttons: 'Save' and 'Next'.

## Step-20: Accept the Declaration and Terms and Conditions

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**Declaration Details**

**Declaration and Authorization**

(A) I hereby declare that I am engaged in the trade as indicated in the application form.  
(B) I hereby declare that apart from myself, no other member of my family has registered for PM Vishwakarma.  
(C) I have no objection to authenticate my Aadhaar number, share the same with other Ministries / Departments under the Government of India or the State Government for the purpose of extension of benefits under any of their Schemes, carry out e-KYC and accessing my credit history & credit score from credit bureau by the lenders and their authorized agents. The consent and purpose of collecting Aadhaar has been explained to me in local language. MoMSME/Lending Institution has informed me that my Aadhaar submitted herewith shall not be used for any purpose other than mentioned above, or as per requirements of law. I have been informed that this consent and my Aadhaar will be stored along with my account details with MoMSME or their authorised agent as per the extant law.  
(D) I hereby declare that information given above is true to the best of my knowledge. I am well aware of the fact that, if the information given by me is proved false/not true, I will be liable for action as per the law. Also, any benefit availed by me shall be summarily withdrawn.

I agree to the **PM Vishwakarma** [Privacy Policy](#) and [Terms and Condition](#).

**SUBMIT**

**Step-21-: After entering all the required information, click on the Submit Button. A Registration Number will be generated.**

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**SUBMIT**

**Application Submitted**  
Your registration application has been successfully submitted.

Application No.  
UP/014/248996/00000234

**DONE**

**Details saved successfully!**

# THANK YOU